



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Rajiv Gandhi Govt.College for Women ,Bhiwani

- Name of the Head of the institution **Sh. Sudhir Sharma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **01664255118**
- Mobile no **9416397288**
- Registered e-mail **gcwbhiwani@gmail.com**
- Alternate e-mail **anitadeepaksharma21@gmail.com**
- Address **Rajiv Gandhi Govt. College for Women,Hansi Road Bhiwani**
- City/Town **Bhiwani**
- State/UT **Haryana**
- Pin Code **127021**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Ch. Bansi Lal University, Bhiwani**
- Name of the IQAC Coordinator **Smt. Rekha Sharma**
- Phone No. **01664255118**
- Alternate phone No. **7988181345**
- Mobile **8950667788**
- IQAC e-mail address **gcwbhiwani@gmail.com**
- Alternate Email address **anitadeepaksharma21@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://gcwbhiwani.ac.in/images/12/MultipleFiles/File22547.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gcwbhiwani.ac.in/images/12/MultipleFiles/File22534.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.34	2015	01/03/2015	02/03/2020

6. Date of Establishment of IQAC

30/12/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Updation of College infrastructure special focus on LAB's 2. Updation of online content according to new syllabus and new areas of interest. 3. Upgradation of Individual and Group Task training areas for Defence and SSB Interviews. 4. Awareness to Blood Donation 5. Setting-up of Dizital Lounge for Teachers and PG Students 3. Strictly follow Haryana Govt. guidelines about the Covid-19. 4. Help Desk for online admission to help students to resolve their issue and confusions. 5. Regular updating college website. 6. Formation of Mentor-mentee groups to resolve student's issues. 7. Organisation of various activities for the overall development of students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Prevailing Covid-19 Situations and prepare plan of action according to state government guidelines based on situation.	State Govt. Guidelines were strictly followed and various preventive measures were implemented. Discuss with students about the situation and guide them to help in their home and village in Mentor -Mentee
Admission Process for the session	The admission process started with formulation of various committees and members were asked to guide students about rules and regulations for the admission. 2. All the process is fully online
To set Academic Calendar for session according to DGHE and CBLU guidelines	Academic Calendar for session was formed and circulated to students in their groups
Conduct Classes according to Haryana Govt. and DGHE guidelines	Regular classes were conducted according to guidelines and text material is also sent to students using WhatsApp groups and other social media platform
Preparation of Lesson Plans	The subject and teacher wise lesson plans were prepared and communicated to the students and displayed on the notice boards.
Special focus on Health and Sanitation	Special focus on Sanitation to stop the Corona-19 Virus. MentorMentee group were used to discuss more on health awareness and importance of Sanitation.
Preparation of time table and staff members were asked to be more focused on E-Content	Time table were prepared in advance and all the staff members were asked to send E-content for the same on students' group.
More focus on Digitizing	Take necessary steps to do maximum work on digital platform. Also conduct special

	classes on how to use social media platform to students with rural background
To improve College infrastructure	Various grants were utilized to improve the infrastructure with special focus on LAB's. Proposal for additional rooms requirement also sent to higher authority.
Promote research	Teachers were encouraged to be more focused on research work.
Effective Implementation of the Curriculum	In order to ensure effective delivery of the curriculum, the faculty members were directed to prepare the work dairy, lesson plan and course material for the subjects taught by them which were strictly adhered during the session 2021-2022.
Student's Personality Development Programmes	Student Development Programmes are important to equip the students to meet the challenges in their career. Personality development programmes were conducted in aegis of Hobby Clubs and English Language Lab.
Academic Support in order to inculcate Universal Values & to ensure Holistic Development of students	Programmes organized during Important days such as Gandhi Jayanti, Swami Vivekananda Jayanti, Sri Ramakrishna Paramahansa Jayanti, Maharshi Dayanand Saraswati Jayanti, Independence day, National Integration DAY and International Yoga Day etc. were organised during the year to enhance the power of concentration, overcome stress, maintain good physical and mental health and to ensure mental maturity.
Student support through timely Disbursement of Scholarships	College is a leading Institute imparting education to large

	<p>number of students from deprived section of society, who are always in need of timely financial support to continue their education. College is always a helping hand to such type of students in timely setting of their claims with sufficient amount of scholarship from government sources/own sources.</p>
<p>Improvement & Continuity in Academic Activities for Imparting Quality Education.</p>	<p>Imparting quality teaching and learning process was ensured during the whole academic session. For the overall development of the students college ensured all the measures in upbringing discipline and good characterbuilding in the students. This also strengthens mental maturity of the students and focus on holistic development.</p>

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			No		

website?		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	19/01/2023
15. Multidisciplinary / interdisciplinary	

AS PER DECISION OF AFFILIATING UNIVERSITY AND DEPARTMENT OF HIGHER EDUCATION HARYANA.

16.Academic bank of credits (ABC):

AS PER DECISION OF AFFILIATING UNIVERSITY AND DEPARTMENT OF HIGHER EDUCATION HARYANA.

17.Skill development:

AS PER DECISION OF AFFILIATING UNIVERSITY AND DEPARTMENT OF HIGHER EDUCATION HARYANA.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

AS PER DECISION OF AFFILIATING UNIVERSITY AND DEPARTMENT OF HIGHER EDUCATION HARYANA.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

AS PER DECISION OF AFFILIATING UNIVERSITY AND DEPARTMENT OF HIGHER EDUCATION HARYANA.

20.Distance education/online education:

AS PER DECISION OF AFFILIATING UNIVERSITY AND DEPARTMENT OF HIGHER EDUCATION HARYANA.

Extended Profile

1.Programme

1.1	389
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	3136
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	589
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1013
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	75
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	99
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	23.26
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	102
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Rajiv Gandhi Govt College for Women Bhiwani, affiliated to CBLU, follow the curriculum given by the university. Based on the CBLU academic calendar, college prepares the academic calendar. The academic calendar provides date of commencement of the academic session, duration of semester, period of internal assessment tests, final semester examinations etc. The department allocate subjects to teachers and prepare time table. The teachers prepare the teaching materials and delivery content. The institution has developed a structured and effective implementation of the curriculum. Following are the various means through which its execute the curriculum:

file uploaded..

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcwbhiwani.ac.in/images/12/MultipleFiles/File11698.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CBLU prepares the academic calendar for UG and PG courses, The Institute adheres to the academic calendar for the effective implementation of the curriculum. Calendar helps to have basic structure and deadline for the departments. The department allocate subjects to teachers and prepare lesson plan. The teachers prepare the teaching materials and delivery content.

- For smooth implementation of academic calendar, the teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table and the students are informed well in time about the deadline for submission of assignment, dates for class tests and presentations etc.
- The Mentor- Mentee period is specially created to supplement

the students with extra- curricular support.

- The college calendar is a testament of different areas in which our students contribute enthusiastically and excel. It provides a space for college events like annual sports meet, The talent search. The Cultural Fest hence providing balanced education with all round development students.
- The college follows a transparent admission process taking in students from different social and economic backgrounds.
- Lesson plans are prepared, submitted and displayed at the commencement of the session
- file uploaded

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute tries to produce humane, professionally ethical, gender sensitized and environmentally conscious students through effective delivery of the syllabus provided by the affiliating university i.e. CBLU, Bhiwani. Different papers of the syllabus cater to relevant issues and help in the preparing students for the challenges before us.

Professional Ethics:

In a world of cut throat competition students need to be made aware about ethics to be observed in their professional life. Several papers in courses like B.Com. and B.A Geography, Environmental Studies (B.A Ist Year, B.Com Ist Year, B.Sc Ist Year, B.C.A Ist Year- 2017-2020 , B.A Ist Year, B.Com IInd Year, B.Sc Ist Year, B.C.A Ist Year- 2021-2023) help in developing such ethics. Psychological testing and Clinical Psychology provide information about ethical behavior to be observed while dealing with clients. Business Ethics and Organizational Behavior are taught in Commerce stream. Research Methodology in Geography explains intellectual property rights and avoiding plagiarism while carrying out research.

Human Values:

Formal educational institutes have to play a big role to tackle the moral crisis before humanity. Thus several papers are introduced in the syllabus to instill moral values in the students. The whole syllabi of English, Hindi and Sanskrit serves this purpose because literature aims at inculcating human values in readers. Preachings of Bhakti and Sufi saints are introduced in papers of History. Problems faced by the marginalized sections of the society are discussed in Geography.

FILE UPLOADED

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

45

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3136

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

747

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college strives to stretch the potential of every student with due emphasis on improving the quality of learning and teaching. A focus is geared to the needs of students, clear learning, goals/

targets/ objectives, interactive learning and teaching processes and the provision of useful feedback to students through assessment. Student possessing extra-curricular abilities are identified through 'talent search programme' organised by the cultural committee and such students actively participate in cultural activities and festivals conducted during the year by the different institutions and college itself. Similarly students are made to opt for NCC, Sports and NSS keeping in mind their interest and potentialities. Advanced learners are assigned the responsibility of class representative and they are also encouraged to shoulder the responsibility of student co-ordinators of various class activities. One of the academically advanced students is made 'Student Editor' of the college magazine "PINAKI". Advanced learners are first mentally prepared and then helped to participate in debate, declamation contest, poetic-recitation and other cultural activities such as song, dance and drama. They are also motivated to help the slow learners. Slow Learners are motivated, by the teachers to work alongwith advanced learners in various class events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3136	75

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

RGGCW community believes that learning is not a teacher-centric exercise. It should attempt to cater to the needs of the student community. This faith is translated into practice by introducing innovative student centric methods along with the conventional teaching framework. Thus, adoption of students' centric methods to

enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected Field Visit, Industrial visit & guest lectures.

Another successful strategy in student centric methodology is the introduction of open elective subjects (CBCS) in both UG and PG courses in all the teaching departments of the college. Students are given freedom to opt the courses of their choice.

Other initiatives includes: Various levels of Completion Programs like

- Poster Making,
- Essay writing competitions ,
- Speech competitions ,
- Talent Search Completions
- National Level of Quiz Completions
- Motivational Lectures by Resource Persons
- Tree Plantation
- Science Exhibition etc.
- Students actively participate in co-curricular and outreach activities organised by various Committees of the college.
- Students are encouraged to contribute to NSS, NCC, Red-Ribbon Club and Earn while you Learn scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. ICT enabled teaching methodologies like e-mail, animated or live video demonstrations, online lectures, e-mails etc are regularly used by faculty. There are fifteen smart classrooms fully equipped and ready for power point presentations. About more than 65 % of the teaching faculty has been using PPT to extend the core learning experience and also to raise the standards across curriculum to make the subject understanding more

effective and interesting.

ICT Tools: 1. Projectors- Projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - There are photo state machines available in campus.

5. Scanners- Multifunction printers are available.

6. Seminar Room- One seminar hall is equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Online Classes through (Zoom, Google Meet, etc)

9. Digital Library resources (SOUL)

We strongly believe that with the help of ICTs, the teaching profession is evolving from teachers-centric student-centric learning environments.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

75

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

485	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessments are conducted regularly considering the college academic calendar and university notification. The departments notify students about the date and time of the internal assessment and the schedule is strictly maintained. After each internal assessment, teachers point out the deficiencies of students in the evaluated answer scripts and give comments for further improvement. Internal assessments are conducted by the teachers on each topic taught by them and the average of all internal assessments for the course is considered as the evaluative one which has weightage in the university results at the end of each semester. Each department preserves all records of the internal assessment conducted during the academic session. Different modes of internal assessments are followed by the departments, which include oral and written examinations, power-point presentations by students in the student seminars, surprise tests, debates, field work, quizzes, group discussions, storytelling sessions, students playing role of teachers, group discussions, problem solving exercises, projects etc as prescribed in course curriculum. Departments also follow rubrics for internal assessment and blooms' taxonomy consideration to set question papers. Internal assessments are designed not only to develop the subject knowledge of students but also to improve their interpersonal skills and creative thinking.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the beginning of the semester, faculty members inform the students about various components of internal assessment i.e. two assignments, one Class test and at least 75% attendance. The internal assessment test schedules are prepared as per university guidelines and are communicated to students well in advance. There is full-fledged independent committee for smooth conduct of examination comprising of Centre superintendent and invigilators from other colleges. To ensure transparency and curb various malpractices, university is following the practice of appointing Superintendent exam at centre and flying squad from other colleges.

For the internal assessment examinations, the institution has developed an efficient mechanism to deal with the grievances. Feedback is collected from the students every year by the IQAC about the fairness of the internal evaluation and whether their performance in the internal evaluation was discussed with them by the department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting. The students are also made aware of the same through Tutorial meetings. The institution is running Under Graduate (B.A, B.sc, B. com) and Post Graduate (M.Sc computer Science, PGDCA) courses for the students. The POs and COs of courses offered by each department can be downloaded from the college website. In the orientation session for the newly admitted students, the program outcomes are communicated to them by the teachers and also conveyed in regular classes. For each semester, before delivering a course, in the interactive class, teachers inform students about the course outcomes and also address their queries related to the same. In each academic session, the

Internal Quality Assurance Cell (IQAC) collects feedback from the students that whether the expected competencies, course outcomes and programme outcomes were informed to them by the teachers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed the teaching, learning and assessment strategies in tune with its vision and mission of the college. Each department has a different proposed outcome for each courses. For evaluating this, the college has a common assessment system. The progress and performance of each student throughout the program is monitored through an organized mechanism

The program outcomes are mapped with the course outcomes as mentioned in the university curriculum and being an affiliated college, the institution only has the provision to take internal assessments, while the final examinations are conducted by the affiliating university. Thus, the attainment of the course outcomes and program outcome is assessed by the institution from the performance of students in the continuous internal assessment examinations. For the class tests, the course outcomes of each student is calculated from the percentage of marks obtained and marks attempted in the questions which address the Course outcomes. The attainment of COs and POs is assessed from different assessment strategies such as viva-voce, student seminar, group discussions, practical experiments, field study and the projects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

621

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcwbhiwani.ac.in/images/12/MultipleFiles/File22723.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College provides healthy atmosphere, infrastructure resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. Science Department of college organises College level Science Exhibition in the college and also ensure the participation of students in such programmes. In addition, the college also the college also participated and organised various Science Essay Writing Competitions under the aegis of Haryana State Council for Science & Technology to create the scientific temper among the student community and to enhance the general capability of scientists and to encourage young scientists for pursuing innovative research ideas which are having direct relevance to the benefit of the State. The college also organised and participated in Science Quiz Contests sponsored by Haryana State Council for Science & Technology as an annual activity to create deep sense of curiosity among youth to get to the root of the problem, to change the thinking about science, on being convinced and imparting

science education through fun and entertainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NCC, NSS units, Youth Red-Cross Society, Red Ribbon Club, Eco Club, traffic Incubation Centre, Environment Incubation Centre and Legal-Literacy Cell of the college play a vital role for sensitizing students to social issues and their holistic development and organize various programmes based on social and community welfare. These units organize programs such as Tree Plantation, Swachh Bharat, Cleanliness Drive, Visit to orphanages, Voter's Awareness and Legal Literacy Programmes, BETI BACHAO BETI PADHAO Rallies, AIDS Awareness Programs, International Yoga Day, Contacts and Awareness Programs Among Slums, Road Safety Week, programmes Related to Health and Hygiene among Colleges and College students. Such programmes help students to come in closer contact to their society and community. Under these programmes; especially various awareness rallies help keep students informed and aware regarding their personal and societal roles and responsibilities. These programmes help students in their holistic development and induce in them leadership quality, feeling of

oneness and cooperation. Few programmes especially like yoga develop students spiritually also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
1431	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
0	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
0	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

GCW,Bhiwani has adequate infrastructure facilities spread over 08 acres area with 8512 sq. meter built-up area.

Classrooms

The Institute has well-furnished,well-ventilated, ICT enabled classrooms having Desktops andProjectors which helpin the e-learning process.

Sports facilities

Sports facilities with indoor, outdoor, gymnasium, basketball court, volleyball court , hockey, football etc. are also available.

Water facilities

24-hoursafe drinking water facility with Aqua-Water Purifier is ensured.

Library

The college has an Automated Library which enables the students to find the location of the books easily.

Laboratories

Each of the science deparments have a well-equipped laboratory with all basic amenities. The teachers take practical classes for

courses like Physics, Chemistry, Mathematics, Commerce, Computer Science, English language lab, etc. Each laboratory has sufficient lab equipment as per university syllabus. The computer labs are updated with new softwares like Tally, C, VB, C++, JAVA, Microsoft Office and the latest Excel utility.

Internet

Teachers most often use ICTs for 'routine tasks' . A 50 Mbps dedicated leased line Internet facility is available to cater to the academic & research needs of the Campus.

Backup facilities

The building has a full back-up power supply in form of UPS and two sets of Generators.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities: -

The sports department of the college is headed by an Assistant Professor of Physical Education and various sports activities are conducted under the convenorship of senior faculty members. There are about 40 students who are studying Physical education subject. The college has a vast playground with 150 meters track for athletics.

Cultural Activities-

There are good facilities for organizing cultural activities in the college and students enthusiastically participate in these activities. There are many significant achievements of students in the fields of cultural state and university levels. The infrastructure for cultural activities is such that inter college and talent search competitions are organized in the college every year. There is a well furnished auditorium with good audio-visual facilities in the college and it provides ready arrangements for

organization and rehearsal of cultural and literary events. There are one permanent stage to organize cultural activities. An auditorium hall has been constructed in the college for all whether facility for co-curricular/ extra-curricular activities. There is a separate Music Department for vocal and instrumental events and they cater not only for teaching students the subject of music but also for arranging performances during different functions and competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gcwbhiwani.ac.in/images/12/MultipleFiles/File15813.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.6

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution recognizes the importance of library as a good learning resource. It is updated regularly with latest books and journals. The college library has been fully automated by making use of integrated library management system (ILMS). The college purchased SOUL software (Network Version) from Information and Library Network Centre of INFLIBNET. The details of the software purchased and the related information are uploaded in the given link. By making use to the SOUL software version 3.0, the college library was finally automated in 2017-18.

The central library has the following:

1. Carpet Area 3541.16 sq. ft.
2. Collection of approx. 12592 books
3. Air Conditioners
4. Seating capacity of 200 students
5. Wi-Fi facility
6. Internet facility at the librarian desk
7. Camera facilities
8. Separate competitive exam section

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.74	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
60	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is optimum use of IT facility for teaching-learning activity and other administrative and official purposes in the college. These facilities are provided through various computer labs, printers and internet in different teaching departments and office branches. The IT infrastructure of the college is regularly updated in accordance with emerging needs. There are 130 working computers for teaching and official purposes.

Annually, quotations are called at the beginning of the session and rates for different accessories, antivirus software, cartridge refilling and repair jobs are finalized to keep the college IT infrastructure overhauled.

There is an adequate facility of the internet to students, faculty and office staff. 10 private connections have been working in the college. There has been an addition of more internet facilities through leased lines during the last five years. Presently, there is one dedicated leased line working in the college.

The College Website gcwbhiwani.com is another important IT-based interface to provide transparent, efficient and effective service to all the stakeholders. All key information about the teaching departments, their faculty and learning outcomes, the important college branches, the feedback mechanism, the admission rules and regulation, the code of conduct and other vital activities are available on the website.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers	
102	
File Description	Documents
Upload any additional information	View File
List of Computers	View File
4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
15.5	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
The policy of the College is to upgrade the infrastructural requirements as per requirement of the college. For this purpose various committees have been constituted for the better implementation of infrastructural work. The infrastructure	

upgradation may be initiated for academic growth and full utilization of available resources. The Department of Higher Education, Haryana (DHE) is the sanctioning authority of funds for the procurement of various supporting facilities in the Govt. Colleges. The college has two types of source of funds i.e. one budgetary provisions from the Government and secondly through utilization of student's funds under the provisions of Haryana Education Code. The Central purchase committees, & Other Committees are constituted by the Principal to finalize the cases of purchase as per requirement. The requirements may be asked from Head of the department and committee conveners for all articles related to stores, apparatus, desks/benches/IT equipments, books and other support facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1166

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://gcwbhiwani.ac.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

824

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

824

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

222

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

34

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The nominated student's council in coordination with college administration work for the benefit of the students throughout the year and pursues several activities in coordination with the teacher in-charges within and outside the college campus. It can also air students' difficulties which may not otherwise come to light. It can bring views and concerns of students forward to the Principal and teachers in a proper & systematic manner so that solutions to their problems can be taken well in time. The major activities pursued by the Students' representatives are to monitors various academic and socio-cultural events in the college, maintain overall discipline in the campus, act as facilitator between the students and college, coordinate all extracurricular activities and annual festival of the college and to play a significant role as volunteers in conferences, workshops, sports, cultural and other functions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To gain the recognition as an institution that motivates a never-ending desire to grow, learn, improve, advance and contribute to our society.

Rajiv Gandhi Govt. College for Women, Bhiwani provide students with quality educational experiences and support services that lead to the successful completion of degrees, transfer, certificates, career education and basic skills proficiency.

Mission

The stated mission of the college is to provide a learning Environment where the students can grow themselves inwardly and outwardly considering the excellence of culture.

In addition to the vision statement, the college could have a set of core values, such as:

- Commitment to provide quality education and foster academic excellence.
- Promotion of gender equality and women's rights.
- Creating a supportive and inclusive learning environment that values diversity and respects cultural differences.
- Encouraging critical thinking, creativity, and innovation.
- Developing leadership skills and social responsibility among students.

The authorised team involve Principal, Vice Principal, College Council, IQAC, and numerous committees such as NSS, Red Cross Society, Sports, Legal Literacy Cell, Placement Cell, Women Cell etc. A meeting is held in every two weeks with Principal, Vice Principal, IQAC Coordinator and College Council regarding the feedback of the students for smooth conduct of work in the college.

The Principal monitors the mechanism regarding administration and academic processes. The College Council monitors the academic progressive performance of the college regularly.

We guarantee equal education opportunities irrespective of material status, color, race, religion, national origin and disability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal of the college is the sole authority of decision making. He takes all the important decisions for the benefit of the college and all the staff members are also equally important to play significant role in the decision making system of the college. There is a college council and IQAC which are chaired by the Principal where senior members of the staff participated in the proceedings and important decisions in respect of staff, students and the college are taken. Different clubs and cells are there such as cultural society, science -commerce society, women cell, placement cell etc. In all these cells, teachers are incharges or nodal officers who participate and take decisions during various meetings and conduct various activities as per the guidelines. Faculty members are given representation in various committees, cells nominated by the teachers' council and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties or academic and professional development of faculty members. There are 70 committees in which all the faculty members have their equal participation. In college various committees are constituted by the principal in the beginning of the new academic session.

Some of the major committees are as follow:

- 1.) College Council
- 2.) Internal Quality Assurance Cell
- 3.) Central Purchase Committee
- 4.) Sports Board
- 5.) NCC
- 6.) NSS

Besides these, other committees are constituted to fix different

responsibilities such as Admission Committee, Time Table, Internal Assessment, Red Ribbon Committee etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college believes in excellence in all spheres so that the students and faculty of the college gets high class infrastructure and opportunity to learn new skills to deal with universal challenges. To make this possible and effective, the institute divides the workload into various committees so that proper strategies can be developed. The distinguished faculty members under the leadership of Principal, and other council members bring out the best possible detailed strategies and its deployment plan.

While formulating the plan and deployment document, care has been taken to involve each and every member, which is vital for success of any organization. The strategic plan and deployment is circulated to all the departments. In the last five years the institution has worked on various strategies which have been accepted and pursued to develop qualitative environment in the college.

These strategies include the creation of ICT based infrastructure in teaching-learning and administration as well as up gradation of Science laboratories, computer facilities for students and computerised work environment in office. The Institution plans to organize seminars and workshops etc. to promote the research culture in the campus. Institution also plans to create sports and cultural infrastructure to increase the participation of the students in sports and cultural activities. In this way, the strategic plan of the Institution reflects the vision and mission to develop the excellence in higher education.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government college, this college is governed by the policies of Higher Education Department, Govt. of Haryana. The Department of Higher Education Haryana issues regulations, policies, and framework and directs the Principals of Govt. Colleges for compliance from time to time to carry out the administrative activities of the college as per the needs and requirements.

The administration has framed and implemented an effective mechanism for smooth functioning of the college. The annual activity calendar of various committees is framed and distributed them to conduct various programmes for the college. All the staff members have given different type of responsibilities of the college for active and smooth functions of the institution. The college works under the guidance of higher education department of Haryana. Honourable principal is the Incharge of administrative/academic and curriculum activities at college. He is vested with day to day running of college with his team of departmental heads, teacher's committee, college council and the head clerk to assist this in the discharge of this work.

There are several grievance Redressal mechanisms including the antisexual harassment cell with its internal complaints committee; the anti-ragging cell, grievance Redressal cell with complaint boxes prominently placed and the full implementation of the right to information.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Haryana government provides a number of welfare programmes for its workers. If an institution's personnel are given access to basic welfare programmes that meet their social and financial needs, the institution will function more effectively. The welfare schemes for teaching and non-teaching staff are stated separately in the following manner:

For Teaching Staff & non teaching staff

1. Leaves provided for different purposes to cope up with Social and Personal aspect are Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood Donor, Earned Leave, Earned Leave in lieu of work done in holidays/vacations,

1. Provident Fund-

Two schemes are prevalent in this head:

1. General Provident Fund for the employees who joined service up to 31-12-2005.

2. New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

I. Annual Increments are given as per policy.

II. Financial aid is also granted as Advance Loan, HBA, Marriage Loan, Car Loan.

3. Career Advancement Scheme.

4. Medical Reimbursement facility is available for staff under the guidelines of Haryana Government

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

6. GIS (Group Insurance Scheme) is available to support in the unfavourable circumstances.

7. Library and Computer Facility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is well established mechanism for performance appraisal system for teachers in the college. Every year teachers are required to fill Annual Confidential Report (ACR) in which they are required to give information regarding their results of passed students, application of new teaching methods, Research progress including participation, presentation of Research Papers in National/International Seminars/Conferences, publications of research articles and text books, In-Service training, extra classes for weak students; Contribution in the college activities and in college administration as member of different committees; no. of days spent in admission, teaching, evaluation, examination work; maintain cordial relation with the administration etc.

Internally teachers' performance is evaluated on the above indicators. In addition, teachers are also required to minimum score (API Score) spreading over three categories for the promotion under CAS scheme of the UGC and affiliating University. This evaluation is done by IQAC of the college. The same is sent to the Director General Higher Education, Haryana for approval of senior and selection grade of the college.

Performance of the teachers also includes the courses done through by PMMMMNTT. The teachers have to appear before the selection committee which framed by DGHE for their promotion as Associate Professor.

Non-teaching staff also represent the appraisal Proforma of their

performance. They are also bound to present the details of their annual duties in ACRs. Their performance is also appraised by the concerned authorities. They have to undergo many tests to upgrade their knowledge and for promotion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

An important member of the college is Bursar. He/ She takes responsibilities of audits, funds and various details related to bills. He/she checks and verifies all vouchers of transactions to sanctioned budget and available funds of the college. He/she is one of the senior staff members of the college. The Internal audit is done by the auditor from DHE, Haryana. The office staff regularly prepare the Cash Book and it gets verified by the Bursar.

External Audit:

The external audits of the institution are conducted regularly as per the State Govt. instructions. The audit team of Accountant General Haryana conducts periodical audits the record of funds provided by the state Government.

As we talk about the external audit of any institution, it is conducted regularly by the state Govt. instructions. Accountant general Haryana periodically conducts the audits of the records of funds provided by State Govt. After this, Chief Accounts Officer, Govt. of Haryana, releases the audit report.

Financial Audit includes:

Departments towards SC, ST, OBC and other minority scholarships are audited, Placement Cell, Women Cell, Earn While You Learn, Lab Up-gradation, Material and Supply and Office Expenses (O/E)

conduct of seminars, conferences and workshops are audited thereafter utilization certificate is also submitted. The college collects fees from the students under various Heads like Amalgamated Fund, University Fund, Red Cross Fund, Sports Fund, Cash-Books and Stock registers are maintained for different fund Separately.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college uses carefully thought-out ways to mobilising funds and use resources as efficiently as possible. The college also receives a development grant from the RUSA. The government grant received under pre-defined heads the major heads includes Placement Cell, Earn While You Learn programme, Women Cell, lab upgrades, materials and supplies, sports, the library, office expenses, etc. are some of the major heads. The Principal makes decisions regarding purchases under various Headings in consultation with the committee members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

MENTORING PROGRAMME (Student Growth on Multiple Levels.)

RGGCW believes that Mentoring programme offers the student individualised support and promotes professional networking. It provides a framework for a student-centered approach and ensures the development of holistic individual. A mentoring programme makes it easier to build a strong rapport between a student and a teacher, install the confidence in the students to seek advice, have informal discussion, talk about problems, and engage in meaningful deliberation to achieve a goal. This technique Improve the sense of belongingness about the institution. There is marginal increment in the number of students participating in various events held within and outside the college.

2-CLEAN ENVIRONMENT - OUR RESOLUTION.

RGGCW is a quality conscious college. It provide clean environment that improve health and well-being of the students. The college believes that it is important for us to involvein environmental issues therefore we engage the campus community and take care of the environment and surroundings. The College makes all the necessary efforts to involve the students, faculty and staff in "Clean, Green and Eco-Friendly Initiatives" by designating a policy document to run this drive for the purpose of protecting Environment. With its green campus effort.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Graduates and post-graduates face the keen employment competition in the labour market and they are very interested in where they study and what they learn. New approaches to teaching are supposed to change the specifics of students' involvement in the learning process from passive to active type. Today we live in the media age and this markedly affects us and our lifestyle. It also makes a great impact on teaching process as well. Students take a new look at lectures as the optional way to expand informational basis and gain some new knowledge but not as the general one. Running on the same track,, our institution is imparting education by adopting Innovative Teaching Methods forming new version of creativity like providing educational video which influences better memorizing, use of social media which simplify cooperation with educators, use of ICT tools which makes individual study effective, stress on cross over teaching which provides an informal enriching experience for students as well as faculty. The difference between ordinary and extraordinary is just that little extra. We, as an institution as a whole are doing that extra in order to reach a new level of teaching and learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution ensures gender equality in both academic and non-academic activities, offering the same opportunities to students of all genders. In recent years, there has been a growing recognition of the importance of addressing gender in academic settings and incorporating gender perspectives across various disciplines. Therefore, the concept of gender and related perspectives are introduced into the curriculum and dealt with in different courses under the UG and PG programs. Additionally, the institution takes steps to raise awareness and sensitivity among students and staff through annual awareness programs. The teaching departments collaborate with the IQAC to organize joint initiatives involving the NCC, NSS, Women Cell, and other clubs within the college. The College prioritizes the safety and security of women staff and students, offering specific facilities to meet their needs. These provisions include:

- The campus ensures the CCTV surveillance across the entire campus, with a particular focus on ensuring the safety of women staff and students.
- Women PCR is provided for the security of female students
- First aid services are accessible on campus in case any female students get hurt.
- There is an Internal Complaint/Sexual Harassment Cell on campus, which helps the students to feel secure.

The dedicated NCC wing , promotes a sense of independence and self-reliance among female students, empowering them to take responsibility for their personal development.

File Description	Documents
Annual gender sensitization action plan	http://gcwbhiwani.ac.in/images/12/MultipleFiles/File22501.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcwbhiwani.ac.in/images/12/MultipleFiles/File22502.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

waste management The method an organization employs to dispose of, reduce, reuse, and prevent trash is known as a waste management system. The ecosystem is protected from the hazardous effects of inorganic and biodegradable elements found in the trash, which makes it crucial. Air pollution, soil erosion, and water poisoning can all result from improper waste management. Our college uses safe methods as effective tools to move toward waste control.

Solid Waste Management:

The college has a reliable procedure in place for managing solid waste. Dustbins can be found in several locations, including the girl's lawn, the hallways, next to the labs, etc. Teachers and

children alike are urged to place trash in trash cans. Every day, sweepers sort and dispose of waste from all academic buildings, labs, and environs.

Liquid Waste Management: Institutions properly manage liquid waste as well. All liquid waste generated by college students is channeled through restrooms and labs before being disposed of in sewage systems. The lab assistants completely dilute all hazardous liquid waste before disposing of it in the sewage tank.

E-Waste Management: Electronic goods are put to optimum use; the minor repairs are set right by the Laboratory assistants and teaching staff; and the major repairs are handled by the Technical Assistant and are reused. Since the college has adopted ICT tools at the very beginning of technological advancement, a large amount of E-waste is generated in terms of obsolete computer systems, etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

B. Any 3 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

People from different religious backgrounds, cultural backgrounds, linguistic backgrounds, and socioeconomic backgrounds have coexisted peacefully in our country for a very long time. India is regarded as a special illustration of unity in diversity. This institution is a microcosm in itself because it is located in a special natural setting and receives students from all across the region. All institutional efforts, whether administrative or academic, focus on creating an inclusive atmosphere where acceptance of cultural and regional variety and harmony with it is prioritized. A committee against ragging has been established at our college to discourage students from engaging in any sort of disruptive behavior, such as taunting, reprimanding, or threatening behavior based on caste, color, region, religion, or rank. Also, the code of conduct is upheld in all aspects of college life. Students from many castes, faiths, regions, and cultural backgrounds gather together to celebrate the college's supportive learning environment. In reality, the college works to foster in its students a sense of community and tolerance for other people's differences, including their religious beliefs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Rajiv Gandhi Govt. College for Women sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. As a first step towards instilling constitutional duties among the students, the college curriculum is designed with courses like Introduction to the Indian Constitution, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights, and Applied Philosophy. Moreover, the Economics Department designed a diploma programme in Legislative Assembly. During national holidays, the institute raises the flag, and renowned people are invited to motivate the students and staff by discussing the traits of freedom warriors and emphasising the obligations of citizens. The college makes decisions based on its guiding principles. Everyone must abide by the conduct standards in the code of conduct that has been prepared for both students and staff. To build national ties and relationships, the institution promotes student involvement in national sports and competitions, NCC, and NSS. Employees swear allegiance to the country and take part in national holidays like Flag Day. The institution performs a variety of actions, such as launching awareness campaigns, planning orientation sessions, training sessions, seminars, and workshops to help future leaders understand how to uphold human values while fulfilling their constitutional commitments

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gcwbhiwani.ac.in/images/12/MultipleFiles/File22503.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Rajiv Gandhi Govt. College for Women Bhiwani is one of the best educational institutes for girls' education in Haryana. By transcending caste and religious barriers, our students are on a mission to improve India. With the exhibitions and programmes held on these days, famous Indian leaders were seeded in the young people's brains. The national holidays and the birth and death anniversaries of notable Indian individuals are organised annually by our institute. Staff members and students learn about the value of national integrity in general and their specific role in it.

Every year, our college commemorates National and International Days with gusto. For these celebrations and to disseminate the message of unity, peace, love, and happiness throughout, the faculty, staff, and students of the university join together under one roof. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national as well as international days and commemorative events and festivals. Our institution also observes a number of national and international holidays to help students learn about the influential people who shaped Indian politics, society, culture, and science. These holidays include International Women's Day, International Yoga Day, Teachers' Day, Hindi Diwas, National Unity Day, National Constitution Day, National Voters' Day, National Science Day, and the birth and death anniversaries of notable Indians. Hence, the students are given the chance to gain insight into the event and the difficulty and sacrifice done to achieve this through their celebration

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Two Best Practices

1. Clean Environment - Our Resolution.
2. Rain Water Harvesting- Water Conservation.

File Description	Documents
Best practices in the Institutional website	http://gcwbhiwani.ac.in/images/12/MultipleFiles/File21857.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rajiv Gandhi Government Women's College (RGGCW) in Bhiwani, established in 2003, stands as a beacon of empowerment for women, offering a safe and inclusive environment for learning. Committed to providing quality higher education to students from diverse socio-economic backgrounds, the college excels in academics, co-curricular activities, and infrastructure. It promotes inclusivity through initiatives like NSS and NCC, fostering patriotism, social commitment, and self-reliance among students. Utilizing modern teaching methods such as video lectures and interactive sessions, the college ensures effective learning experiences. Special support is provided to students of all abilities, including those from disadvantaged backgrounds, through scholarships, cash awards, and tailored classes. The institution's focus on sports and transportation subsidies further enhances accessibility for students, particularly from rural areas. Through initiatives like Earn While You Learn, the college empowers students economically, reinforcing its commitment to affordable quality education. With a dedication to holistic development and social change rooted in Gandhian values and environmental awareness, RGGCW continues to inspire and uplift its students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Session 2021-22

The IQAC of the college is working in close association with the college administration, teaching and non-teaching staff to achieve new qualitative benchmarks in college functioning.

On the basis of the feedback from students, teachers, parents, alumni and other stakeholders and the continuous observation on the part of IQAC, the below given future plans are put forward for the session 2022-23.

The college should continue with all good traditions of the institution in teaching-learning, co-curricular and extra-

curricular activities and extension and research initiatives.

The college administration will ensure expediting the renovation of teaching block and labs for better availability of classrooms.

24x7 surveillance will be ensured with enhanced CCTV camera availability.

More books will be added to college library as per the requirements of students and teachers.

The college administration will ensure that the construction work of multipurpose shed will be completed during the session and it will be made operational for organizing co-curricular and extra-curricular activities.

The college administration will ensure enhanced ICT facility and more classrooms will be turned into smart class rooms.

The college intends to contact the team as soon as feasible because it is working diligently to request an NAAC accreditation. In order to register under UGC 12B, the college is working really hard.

Utilisation of the RUSA grant for upgradation/Renovation.