



RAJIV GANDHI GOVERNMENT COLLEGE FOR WOMEN BHIWANI

HANSI ROAD, BHIWANI-127021 (HARYANA)

Affiliated to CBLU Bhiwani. Recognised u/s 2(f) & 12(B) of UGC act.

AISHE Code :- C-28016

Web Site :- www.gcwbbhiwani.ac.in

Phone:- 01664-255118

E-Mail :- gcwbbhiwani@gmail.com

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The policy of the College is to upgrade the infrastructural requirements as per requirement of the college. For this purpose various committees have been constituted for the better implementation of infrastructural work. The infrastructure upgradation may be initiated for academic growth and full utilization of available resources. The Department of Higher Education, Haryana (DHE) is the sanctioning authority of funds for the procurement of various supporting facilities in the Govt. Colleges. The college has two types of source of funds i.e. one budgetary provisions from the Government and secondly through utilization of student's funds under the provisions of Haryana Education Code. The Central purchase committees, & Other Committees are constituted by the Principal to finalize the cases of purchase as per requirement. The requirements may be asked from Head of the department and committee conveners for all articles related to stores, apparatus, desks/benches/IT equipments, books and other support facilities.

Policy for maintenance of facilities: -

The college ensures regular maintenance and cleanliness within college premises. The Gardner, Sweeper and Security Guards are appointed for college security, landscaping and cleanliness for good hygiene. Cleanliness is done on regular basis. Furniture and equipments are purchased and maintained from time to time as per the requirements. The College has electrician deputed by PWD, Bhiwani as and when required. The College has appointed Trained Lab Attendants & ITI apprentices. The 50 MBPS leased line was installed in college and fully maintained by BSNL. The computers, printers and the related equipments are maintained by staff and any repairing may be done by hiring local vendors. In addition, students are timely informed about various scholarship schemes and their claims are settled well in time by the scholarship clerk & nodal officer appointed for the said purpose.



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Procedure for utilization of facilities:

The decisions in respect to the procedure for utilization of facilities are taken up in IQAC and College council meetings. The Timetable Committee evaluates the possibilities of rational and optimal use of the time and space available for BA/BCom/BSc/BCA/M.Sc./PGDCA classes. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose in the interest of students.

Laboratories: -

Record of chemicals, apparatus, and other equipments etc. is maintained by lab attendants and supervised by HODs of the concerned departments. The practical groups of the students are constituted such a manner that no student should be left without meeting specific periods as per university norms. The Labs are well maintained for smooth functioning of practicals of students in respective stream.

Library: -

Library is fully automated & equipped with computers and printer and under camera surveillance. The maintenance of the reading room and stock verification of library books is done regularly by the library staff. The Library Advisory Committee is constituted to ensure the requirement of books, Magazines to be purchased & journals to be subscribed through HODs'. The list is finalized & recommended for final approval of the Principal. The Visitors' register is also maintained for keeping the records of readers & learners and to ensure return of books, 'No dues' from the library is mandatory for students before appearing in exam.

Sports:-

Physical Education & Sports Department of the College is committed to ensure students' participation in physical activities and to ensure wholesome personality development of all the



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students. The college also organizes annual athletics meet and facilitates students with sports uniforms, equipments and refreshment during competitions /tournaments.

Computers: -

Five fully functional & operational computer laboratories are established for imparting computer education, soft skills & ICT knowledge to the students. The computer Labs are equipped with 50 MBPS leased line, printer, LAN and other related facilities was installed in college and fully maintained by BSNL.

Classrooms: -

The College Building Committee has been constituted for proper maintenance of building infrastructure. The class rooms are well maintained and kept neat and clean by our permanent college employees (sweepers) & white-washed by the PWD.

Electricity & Physical facilities: -

The maintenance of electricity and physical facilities is done regularly as per requirements. College has various equipments like, Generator, Xerox machines, printers, CCTV cameras, Audio systems, Digital Camera and Inverters etc. College funds are utilized regularly to maintain above facilities. Sufficient number of water coolers with water purifier are available for staff and students and is well maintained. Separate toilets and washrooms are made available for staff, Divyangjanand for girls. Proper Parking facility is also made available for students and staff. Free Wi-Fi facility is available in the college through and from BSNL WIFI modems.

Principal
RAJIV GANDHI GOVT. COLLEGE
FOR WOMEN, BHIWANI